



SANDRA DAY O'CONNOR COLLEGE of LAW

ARIZONA STATE UNIVERSITY

REQUEST FOR REDUCED COURSE LOAD

This form is required for the law student who is registered for less than 10 credits in a Fall/Spring semester. Students should note that a semester in which a student registers for less than 10 credits will not count as a semester towards the graduation residency requirement. (See Statement of Student Policies text on back of form.)

Name: _____ ID#: _____

Phone: _____ Email: _____

Date: _____ Semester of Request: _____

Schedule:

Table with 2 columns: Course, Hours. Contains 4 empty rows for course entry.

Describe the reason for requesting a reduced course load. Include a plan of how you will meet the residency requirement.

Four horizontal lines for writing the reason and plan.

STUDENT MUST SUBMIT A CURRENT TRANSCRIPT WITH REQUEST FORM.

[] Approved

[] Denied

Signature

Date

STATEMENT OF STUDENT POLICIES, Section II, A-2; B-2; C-2, pp. 6-8

“Satisfaction of residency requirements for the College of Law, which means: Except in the case of transfer, a student must be in residence at the College as a full-time student for a minimum of six semesters or their equivalent. A semester in residence is earned when a student has enrolled in a schedule requiring a minimum of ten class hours a week and receives credit for at least nine class hours. Residence credit may be secured by attendance as a visiting student at another accredited law school if prior approval by the Dean’s designee is received (see Section XI, B). A transfer student must complete the work of at least three semesters in the ASU College of Law immediately preceding the granting of a degree.