Procedure for Student Complaints Concerning the Program of Legal Education

1. The College of Law is accredited by the American Bar Association. The ABA Standards for the Approval of Law Schools can be accessed on the American Bar Association’s webpage, located at this link: [http://www.americanbar.org/groups/legal_education/resources/standards.html](http://www.americanbar.org/groups/legal_education/resources/standards.html)

2. Any student who alleges that a significant problem directly implicates the College of Law’s program of legal education and compliance with the ABA’s accreditation Standards should file a written complaint with the Associate Dean of Academic Affairs. The written complaint must identify the problem in sufficient detail to permit the dean’s designee to investigate the matter, including the specific Accreditation Standard(s) at issue, and must be signed by the student. The signed written statement must also include the student’s contact information, including name, home and email addresses, and phone number. For purposes of this procedure, the term signed includes an email from the student’s email account.

3. The Associate Dean of Academic Affairs shall assess the complaint and advise the student of any action the College of Law is taking to address the matter or of any further investigation into the matter within fifteen business days after receiving the signed written statement.

4. The student may appeal that decision in writing to the dean of the College of Law within ten business days of being advised of any action the College of Law is taking to address the matter. The dean’s decision shall be final.

5. The College of Law shall maintain records of all complaints filed under this rule, including the resolution of the complaints, for a period of ten years or until the ABA’s next regular comprehensive review.